



STAFF PDIS TRAININGS INSTRUCTIONS PAGE

- 1 Navigate to <https://ecpd.costartstrong.org/ets/home> and click log-in. If you do not have an account follow the next steps. If you do have an account, skip to step 5.

Welcome! Login

Home > Log In

Please note that the PDIS Help Desk will be closed for Presidents Day - Monday, February 19th. We will return your calls and emails as soon as possible on Tuesday.

Log-In

Please Enter Your Log-In Information

Email Address
evansearlychildhood@gmail.com

Password

Submit Cancel

Forgot your login information?
[Reset Password](#)

Don't have an account?
[Register Now!](#)

- 2 When entering your information, once you are on the employment tab, select Early Childhood Program > Morgan County > Roseanne Evans 927 Saunders Street Fort Morgan CO.

Welcome! Login

Home > Log In

1. Account Details
2. Release Statement
3. Demographics
4. Current Employment
5. Professional Role

« Back Next »

★ Employment Status: Please Note: Information entered by those working in early childhood programs may be subject to verification. If you are entering more than one field (e.g., multiple age groups worked with) hold down the control key to select your items.

Please Note: Information entered by those working in early childhood programs may be subject to verification. If you are faculty at a Community College select the County of the home institution.

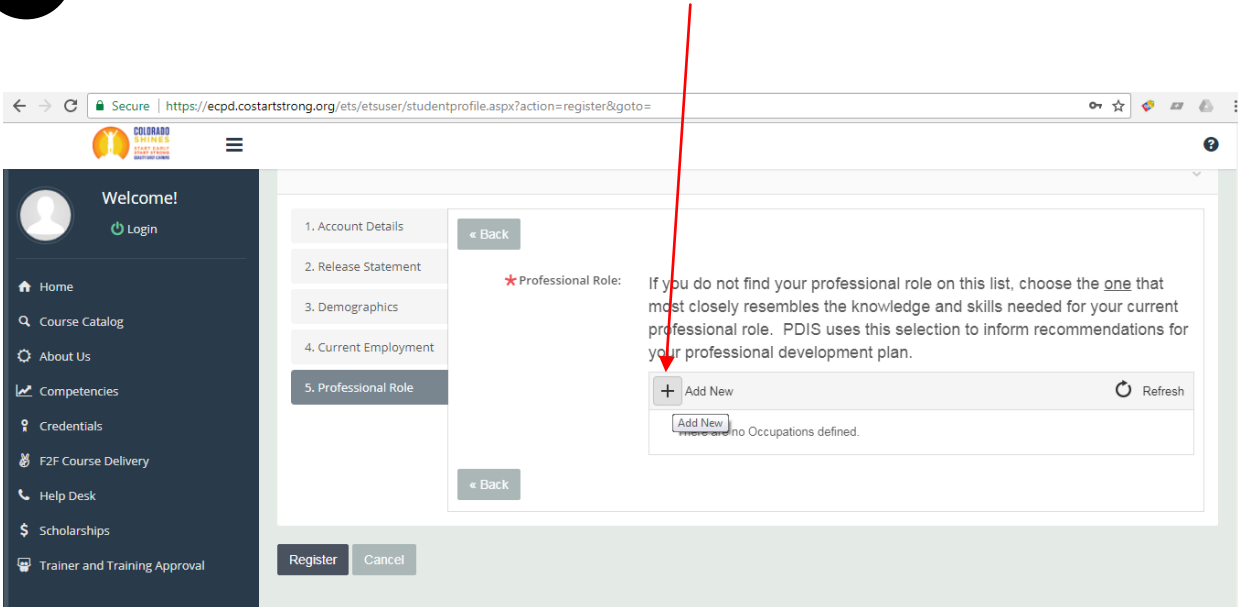
Early Childhood Program: ROSEANNE EVANS, 927 Saunders ST, Fort Morgan

Position Title:
Assistant Director
Assistant Teacher (infant/toddler)
Assistant Teacher (preschool)
Teacher

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3 Under the professional role tab, choose Add New.



Welcome!

Home

Course Catalog

About Us

Competencies

Credentials

F2F Course Delivery

Help Desk

Scholarships

Trainer and Training Approval

1. Account Details

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5. Professional Role

Professional Role:

If you do not find your professional role on this list, choose the one that most closely resembles the knowledge and skills needed for your current professional role. PDIS uses this selection to inform recommendations for your professional development plan.

+ Add New

Refresh

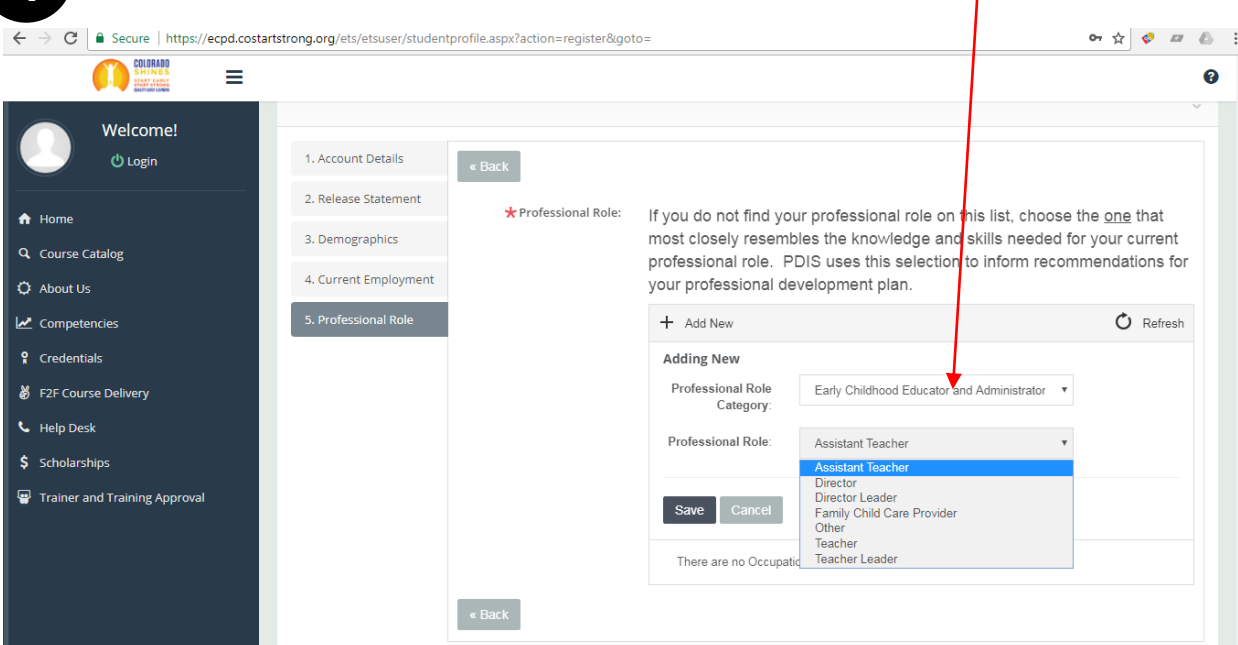
Add New

There are no Occupations defined.

Register

Cancel

4 Select Early Childhood Educator and Administrator, then select your role from the list.



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+ Add New

Refresh

Adding New

Professional Role Category: Early Childhood Educator and Administrator

Professional Role: Assistant Teacher

Save

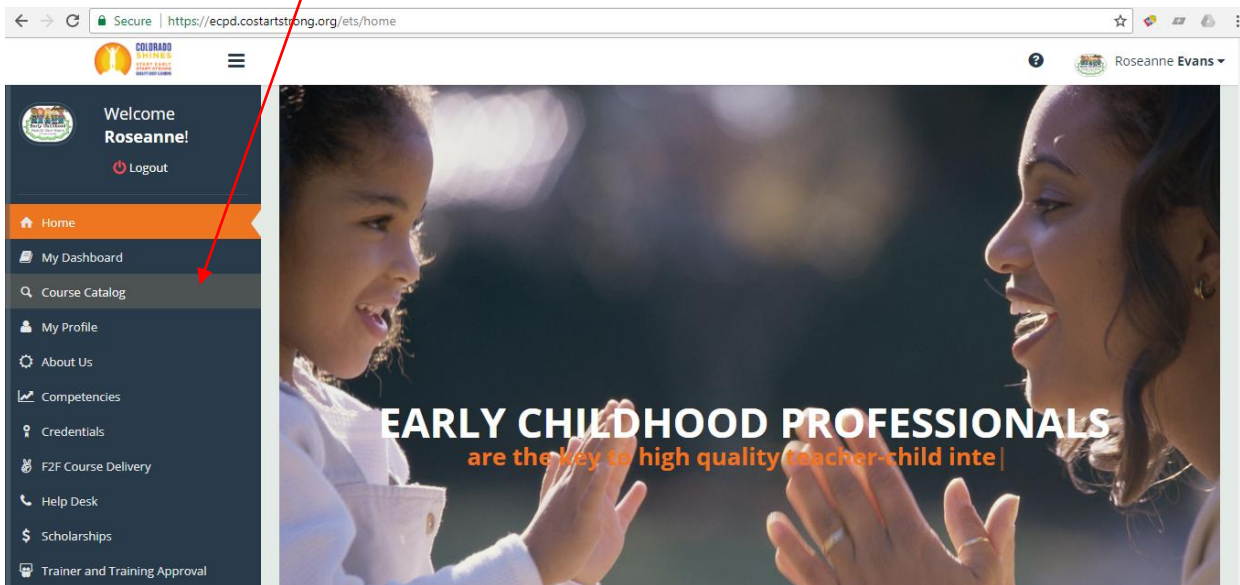
Cancel

There are no Occupations defined.

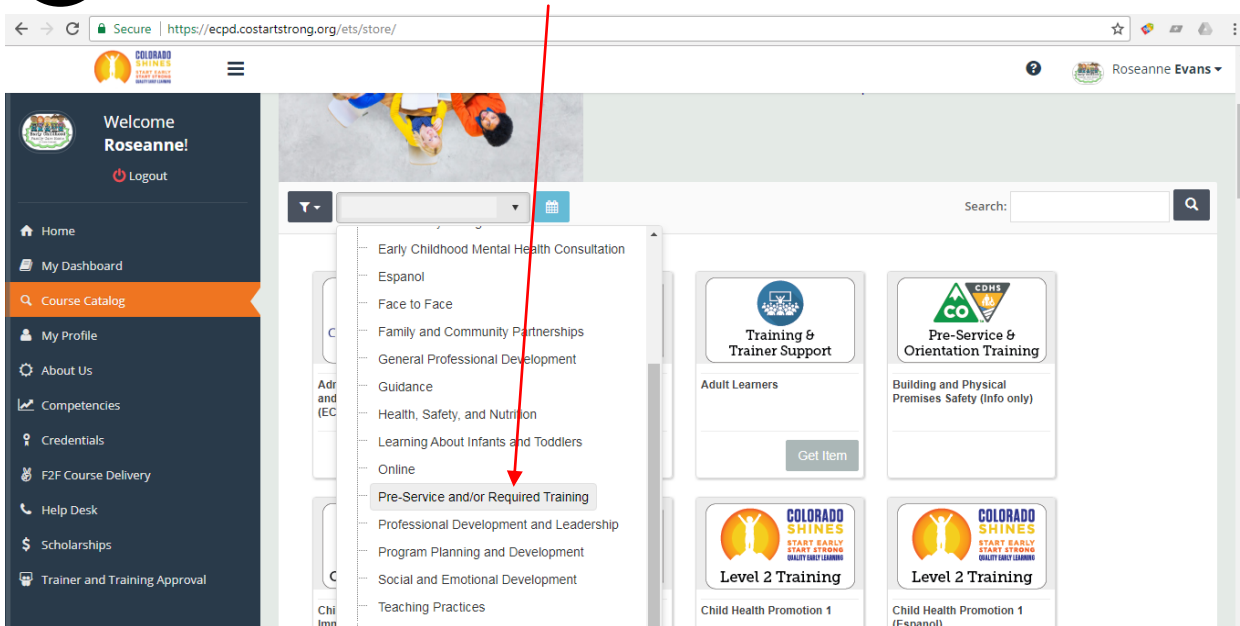
Back



5 Select Course Catalog.



6 Select Pre-Service and/or Required Training from the list.



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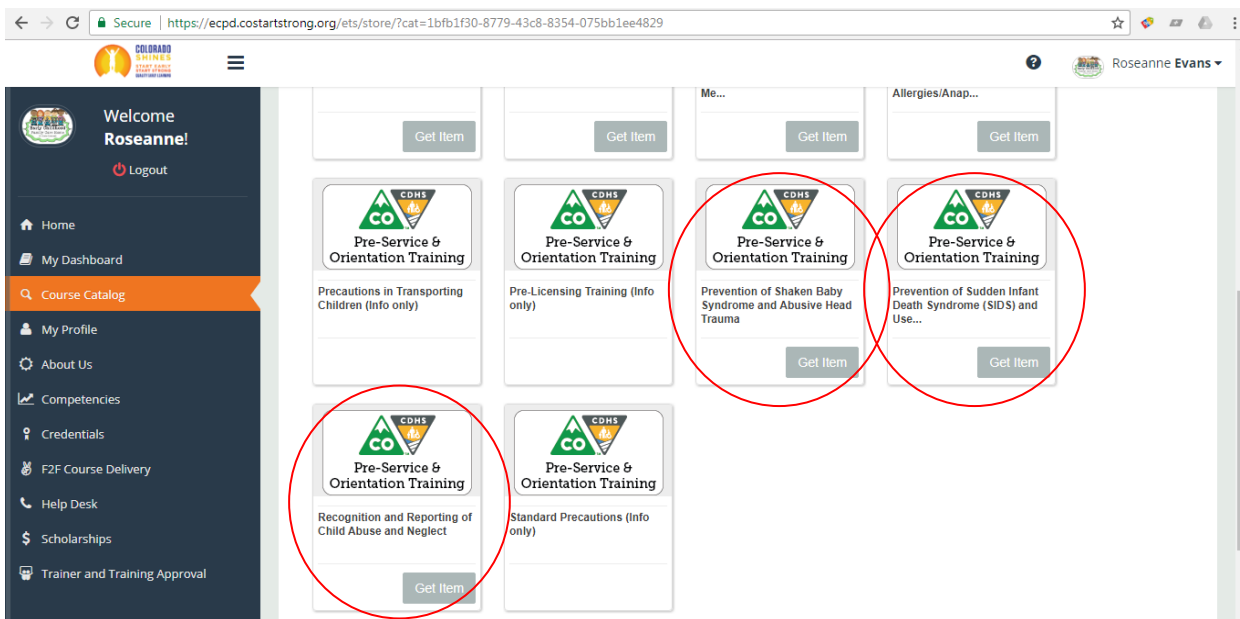




7

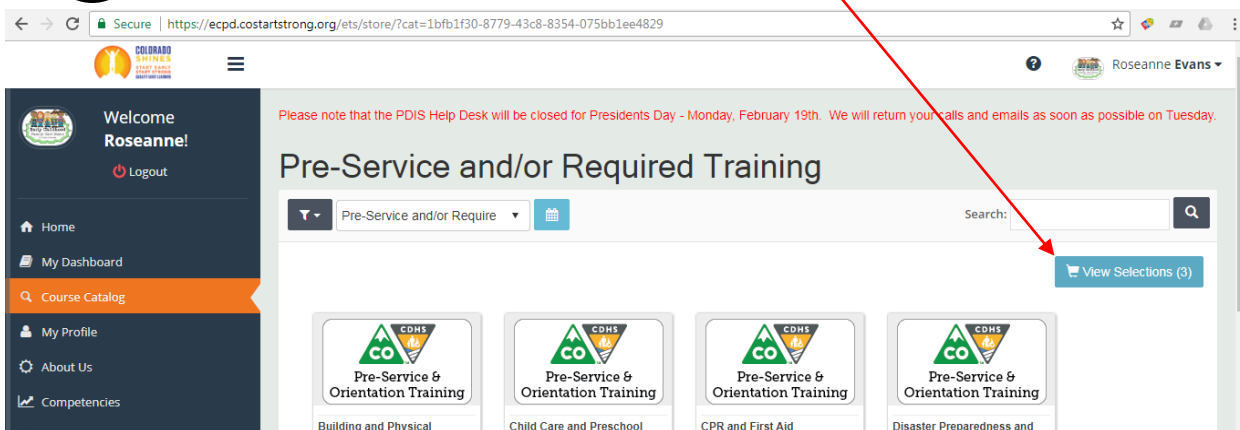
Select "Get Item" for the following classes:

- Prevention of Shaken Baby Syndrome and Abusive Head Trauma
- Prevention of Sudden Infant Death Syndrome (SIDS) and Use...
- Recognition and Reporting of Child Abuse and Neglect



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Scroll to the top of the page and click on View Selections.





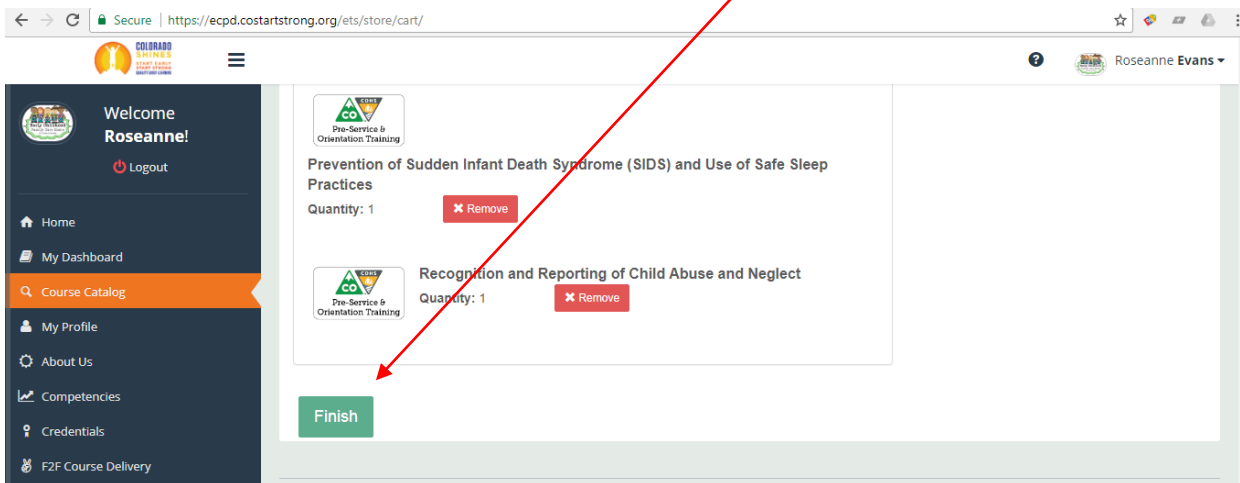
Evans
EARLY CHILDHOOD
CENTER LLC

Evans Early Childhood Center LLC

313 Linda Street | Fort Morgan, CO | 80701
www.evansearlychildhood.wix.com/site
evansearlychildhood@gmail.com

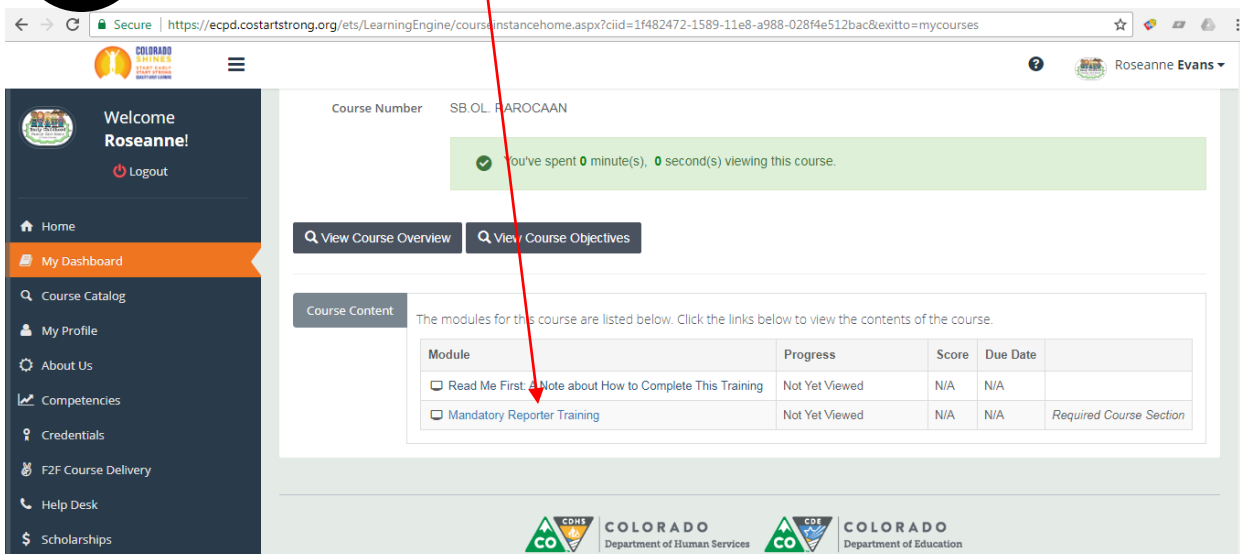
9

Scroll to the bottom of the page and click "Finish".



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Select a course and click the link to launch!

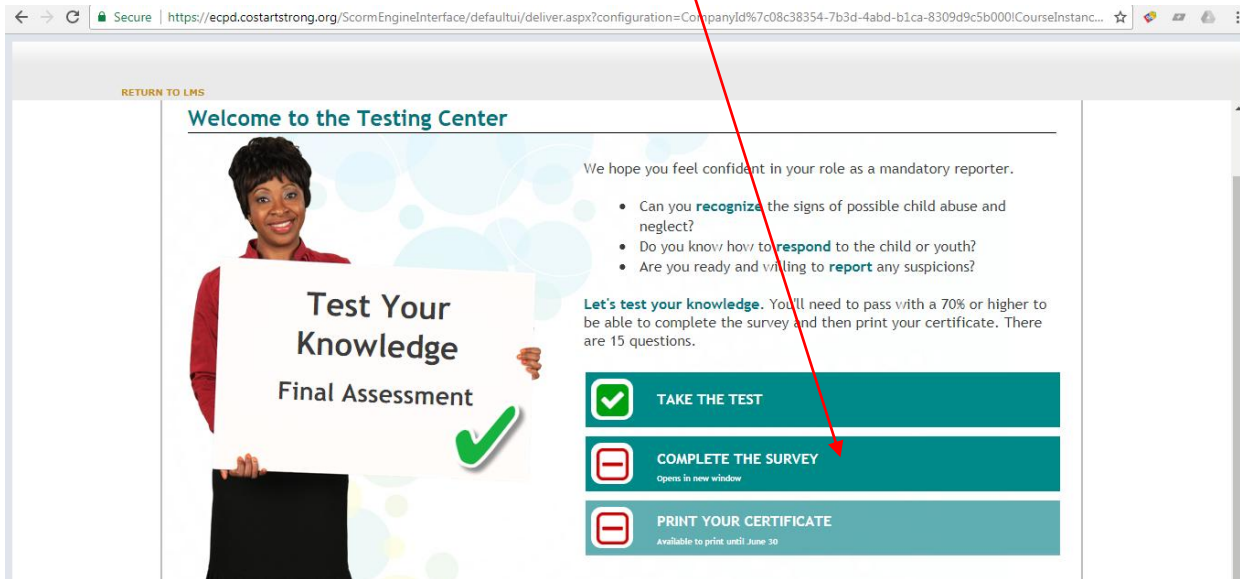


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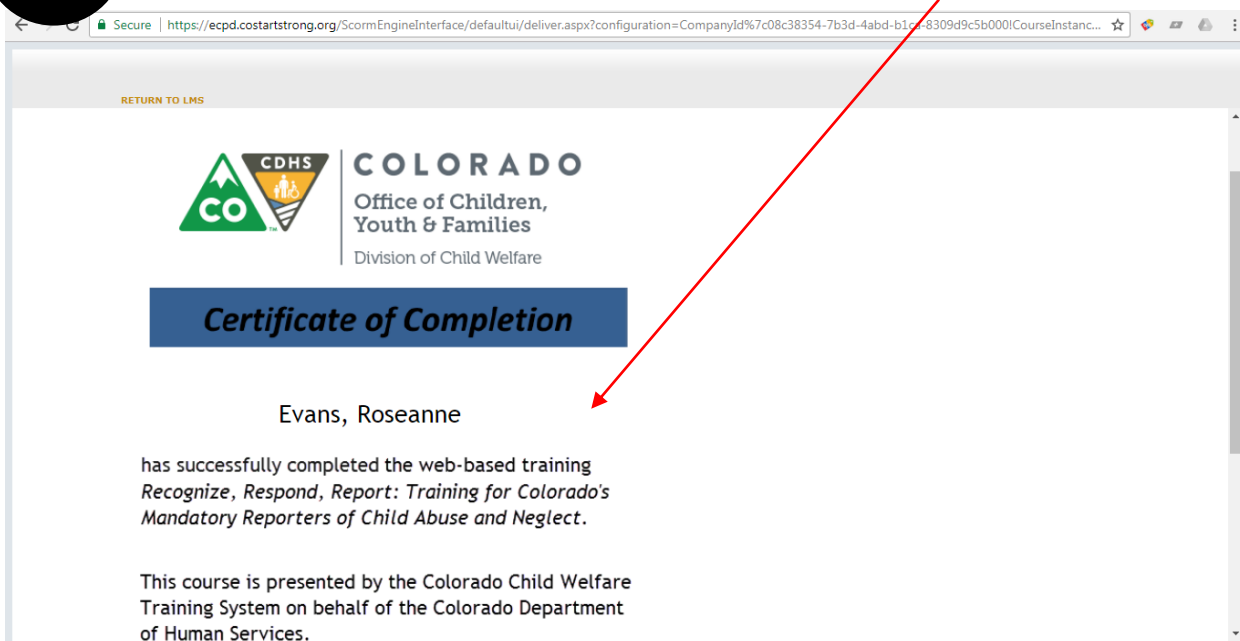
11

After clicking through and reading the course content, complete the survey to be issued your certificate. On demographic questions, if your profession doesn't quite fit their definitions, just select the closest fit!



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Be sure to print your certificate and turn in a copy to your director for your file!





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To begin your next class, click "Dashboard" and click on the class link.

The screenshot shows a web browser displaying the Evans Early Childhood Center LLC dashboard. The URL in the address bar is <https://ecpd.costartstrong.org/ets/dashboards/dashboard/MyDashboard>. The dashboard is for a user named Roseanne Evans. The sidebar on the left contains the following links: Home, My Dashboard (highlighted with a red arrow), Course Catalog, My Profile, About Us, Competencies, Credentials, F2F Course Delivery, Help Desk, Scholarships, and Trainer and Training Approval. The main content area is titled 'My Courses' and displays three progress indicators: 8% (Not Yet Viewed), 0% (In Progress), and 92% (Completed). Below these indicators, there are two course listings. The first course is 'Prevention of Sudden Infant Death Syndrome (SIDS) and Use of Safe Sleep Practices', Course Version 1, Course Number: SB.OL.POSIDSAUOSSP, dated Monday, February 19, 2018, with a progress bar showing 0/2 and a 'Not Yet Viewed' status (indicated by a red arrow). The second course is 'Prevention of Shaken Baby Syndrome and Abusive Head Trauma', Course Version 1, Course Number: SB.OL.SBSAHT, dated Monday, February 19, 2018, with a progress bar showing 0/2 and a 'Not Yet Viewed' status. On the right side of the dashboard, there is a 'My Learning Path' section with a list of links: My Professional Development Plan, My Courses, My PDIS Transcript, My Professional Role, and My Documents.

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